



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: David Reifman
Commissioner
Planning and Development

CC: Deanne Millison
Mayor's Office of Legislative Counsel and Government Affairs

Date: November 6, 2017

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-01 Industrial Growth Zones – Management

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Mitts asked for the DPD contact name for the Industrial Growth Zones.

Sophia Carey is the Director of the Industrial Growth Zones. Ms. Carey can be reached at (312) 744-3603 or Sophia.carey@cityofchicago.org.

As always, please let me know if you have any further questions.



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Date: November 6, 2017

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-02 Industrial Growth Zones

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Mitts asked for a list of delegate agencies in Industrial Growth Zones and the contact person for each agency.

The following are the delegate agencies and a contact person for each:

1. Calumet Area Industrial Commission (CAIC) – Ted Stanlos and Beth Dybala (773-928-6000)
2. Greater Southwest Development Corporation (GCDC) – Ghian Forman and Tina James (773-362-3373)
3. Lawndale Business Renaissance Association (LBRA) – Bernard Jennings (312-925-3186)
4. Greater Northwest Chicago Development Corporation (GNCDC) – Caitlin Cummings (773-637-2416)



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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-03 – Marketing for CLIHTF Units

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Dowell asked DPD to identify any strategies used to market Chicago Low Income Housing Trust Fund (CLIHTF) units.

The CLIHTF Board of Directors approved revisions to the New Units Point System at its April 2017 meeting, to give priority to Rental Subsidy Program contracts with landlords for new units/buildings in areas that currently have few or no CLIHTF units. DPD is in the process of devising additional strategies to market the CLIHTF Rental Subsidy Program to a broader array of building owners across the City and to expand CLIHTF units into more wards. Because this process is in its initial phases, DPD will schedule a meeting with Alderman Dowell to discuss its proposed strategies once they have been fully formulated.

As always, please let me know if you have any further questions.



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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-04 NOF Eligibility and Grantees

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Tunney asked DPD to identify neighborhoods eligible for NOF grants, along with a list of the 32 NOF grantees and their addresses.

The answers are provided on the attached documents.

As always, please let me know if you have any further questions.

Neighborhoods Eligible for NOF Grants

- Armour Square
- Auburn Gresham
- Austin
- Avalon Park
- Belmont Cragin
- Brighton Park
- Burnside
- Calumet Heights
- Chatham
- Chicago Lawn
- Douglas
- East Garfield Park
- East Side
- Englewood
- Fuller Park
- Gage Park
- Grand Boulevard
- Greater Grand Crossing
- Hermosa
- Humboldt Park
- Kenwood
- Lower West Side
- Morgan Park
- Near West Side
- New City
- North Lawndale
- Oakland
- Pullman
- Riverdale
- Roseland
- South Chicago
- South Deering
- South Lawndale
- South Shore
- Washington Heights
- Washington Park
- West Englewood
- West Garfield Park
- West Pullman
- Woodlawn

NOF Grantees

| Project | Address | Summary |
|---------------------------------------|---------------------------|---|
| 345 Art Gallery | 345 N. Kedzie Ave. | Acquisition of two lots adjacent to the visual arts gallery and venue to allow for expansion |
| Ambassador Floral | 11045 S. Halsted St. | Complete renovation of the property, including expansion of the garden center |
| Brown Sugar Bakery | 4800 W. Chicago Ave. | Rehab of commercial space to house a new location of the bakery and catering business currently operating at two other locations |
| California Smoke House | 2800 W. Madison St. | Rehab of the building to develop a new restaurant to replace the closed Wallace's Catfish Corner |
| Carniceria la Hacienda | 5159 S. Kedzie Ave. | Update to the fourth location of the family grocery business, including improvements to the interior, façade, parking lot, and roof |
| Creators By Nature Arts Center | 149 W. 111th St. | Acquisition and Build-out of an art gallery and theater space with four artists lofts on the second floor |
| Damenzo's | 11226 S. Halsted St. | Rehab of the local pizza restaurant including roofing, parking lot, and fencing repairs, and an upgrade to the HVAC system |
| Digital Factory Technologies | 7400 S. Stony Island Ave. | Establishment of a new office for the mobile-media tech marketing company. |
| Gallery Guichard | 446 E. 47th St. | Expansion of the gallery with the addition of an outdoor sculpture garden that will house rotating exhibits |
| Garifuna Flava Caribbean Restaurant | 2516 W. 63rd St. | Improvements to the façade, rehab of the dining room and expansion of the kitchen to keep up with demand |
| Homan Grown | 1554 S. Trumbull Ave. | Addition of new component of the MLK Blooms Initiative that wholesales and retails perennials to Chicago-based landscaping firms |
| Ivory Dental Specialists | 8344 S. Halsted St. | Property acquisition and Build-out of a second location of this dental practice and space for Afro Joe's café |
| Iyanze Bronze | 308 E. 51st St. | Build-out for a second location of the Nigerian restaurant in the Bronzeville Cookin' building |
| Karla's Kitchen of Chicago | 801 S. Pulaski Rd. | Property acquisition and rehab for the relocation and expansion of this soul food restaurant |
| Lawndale Christian Development Center | 3804 W. 16th St. | Build-out of the ground floor of the MLK Legacy Apartment building to house the second location of Turkey Chop |
| Ma Dear's Down Home Kitchen | 2136 S. Pulaski Rd. | Expansion of the soul food restaurant to the adjacent space to Build-out the dining room |
| MacArthurs | 5412 W. Madison St. | Repairs to the roof system for the Southern and soul food restaurant |

| | | |
|-----------------------------------|----------------------------|---|
| Majestic Florist | 8145 S. Cottage Grove Ave. | Complete renovation of the local floral shop |
| Mikkey's Retro Grill | 8126 S. Stony Island Ave. | Building rehab to open a second location of the restaurant |
| Nut'n'Egg Bakery and Catering | 900 E. 47th St. | Establishment of a brick and mortar location of the 20-plus year old bakery and catering business |
| Original Soul Vegetarian | 203 E. 75th St. | Property acquisition and rehab to expand existing restaurant and streamline the space |
| Shawn Michelle's Churned Homemade | 56 E. 47th St. | Build-out for a new ice cream parlor and warm pie pantry |
| Shuga Rush | 5904 W. Madison St. | Rehab storefront space to support the start-up of a sweet shop that will offer a variety of candy, pastries, beverages and free Wi-Fi |
| Sip & Savor | 78 E. 47th St. | New location of Sip and Savor coffee shop in the recently revitalized Rosenwald building |
| Sisters in Cinema | 2310 E. 75th St. | Property acquisition and rehab to house a nonprofit that pays homage to African American storytellers and educates and trains the next generation of storytellers |
| Skyler Dees Catering Company | 3806 W. 16th St. | Build-out of the commercial kitchen for the catering company in the MLK Legacy Apartment building |
| South Shore Brew | 1745 E. 71st St. | Build-out of a coffee shop that will offer Southern fare, grab-and-go pastries, and coffee from Bridgeport Coffee featuring African beans |
| The Honeycomb | 2547 W. 71st St. | Renovations to reopen the sports bar that closed in 2012 due to a fire |
| The New Look Restaurant | 2546 E. 83rd St. | Renovations to the existing restaurant, including construction of a backyard dining patio with a garden, a new store front system, MEP updates and roofing |
| The Quarry Event Center | 2423 E. 75th St. | Development of a new café space to incubate micro food businesses in the shared commercial kitchen space |
| Uncle Remus Restaurant | 5611 W. Madison St. | Rehab of the restaurant including floor repairs, façade improvements, new roofing and new fencing |
| West Austin Development Center | 4920 W. Madison St. | Reconfigure part of the ground floor of a three-story childcare facility for a cultural presentation theater |



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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-05 Fund 0B21 Line Item

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Reilly asked DPD to explain the following line item: \$92,354 for Professional and Technical Services under 0140 for Fund 0B21 (TIF Administration).

The funds related to this line item are intended to bolster the TIF database, complete the build out, and update necessary features to assist with monitoring Real Estate projects and improve underwriting capabilities. In addition, additional Financial Planning Analysts are being hired this year; as a result there will be a need for engaging outside training and professional services.

As always, please let me know if you have any further questions.



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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-06 Funded Vacancies

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Reilly asked for the number of DPD's funded vacancies.

As of November 3, 2018, DPD has 27 funded vacancies.

As always, please let me know if you have any further questions.



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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-08 Non-Union Pay Raises

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Reilly asked for the number of non-union positions receiving pay raises.

No raises are being awarded to non-union employees in 2018 except for scheduled step-increases for those employees in graded titles.

As always, please let me know if you have any further questions.



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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-09 Efficiencies and Cost Reductions

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Reilly asked us to identify areas where DPD can have general cost efficiency reductions.

To formulate its 2018 budget request, DPD relied on a zero-based budgeting process. During this process, the following cost reductions were identified for our operating accounts.

Fund: 0100 (Corporate)/Operating Accounts

| Account | Account Description | 2017 | 2018 | Savings |
|---------|----------------------------------|----------|----------|----------|
| 0143 | Court Reporting | \$66,800 | \$64,395 | \$2,405 |
| 0150 | Publication & Reproduction | \$1,930 | \$930 | \$1,000 |
| 0169 | Technical Meeting Costs | \$24,366 | \$24,116 | \$250 |
| 0181 | Mobile Communication Services | \$8,184 | \$8,055 | \$129 |
| 0190 | Telephone – Non-Centrex Billings | \$40,000 | \$24,048 | \$15,952 |

| | | | | |
|------|--------------------------------------|---------|--------------|-----------------|
| 0229 | Transportation and Expense Allowance | \$2,840 | \$2,340 | \$500 |
| | | | Total | \$20,236 |

Fund: 0J44 (CDBG)/Operating Accounts
Cost Center: 054-2505 (Finance and Administration)

| Account | Account Description | 2017 | 2018 | Savings |
|---------|----------------------------------|----------|--------------|-----------------|
| 0190 | Telephone – Non-Centrex Billings | \$42,000 | \$25,048 | \$16,952 |
| 0350 | Stationary and Office Supplies | \$12,407 | \$12,045 | \$362 |
| | | | Total | \$17,314 |

Fund: 0J44 (CDBG)/Operating Accounts
Cost Center: 054-2566 (Construction Monitoring/Compliance)

| Account | Account Description | 2017 | 2018 | Savings |
|---------|--------------------------------------|-----------|--------------|-----------------|
| 0140 | Professional and Technical Services | \$48,625 | \$27,625 | \$21,000 |
| 0155 | Rental of Property | \$185,332 | \$148,176 | \$37,156 |
| 0229 | Transportation and Expense Allowance | \$31,350 | \$18,650 | \$12,700 |
| | | | Total | \$70,856 |

In addition to the cost savings related to our operating accounts mentioned above, we have identified a \$10,000 reduction in our property management account (account 9110) in the Corporate Fund (0100).

The Department is also in the process of increasing its efficiency and costs by improving two data systems related to managing and selling city-owned property. The first is the creation of a new land inventory system, which will improve the functionality and accuracy of our prior Land Inventory System (LIS). The Department has also created an electronic Economic Disclosure Statement for individuals applying for the Large Lot Program to complete. This application reduces the number of calls received from applicants and reduces the number of mistakes made in the application process. The electronic statement could also be adapted for use by other departments.

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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-10 Active Cranes

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Reilly asked DPD to identify by ward the 59 active cranes throughout the city.

A list of the 59 active cranes in the City is attached.

As always, please let me know if you have any further questions.

2017 Crane Addresses

| Address(es) | Ward |
|-------------------------------|------|
| 1640 W. Division | 1 |
| 110 W. Huron | 2 |
| 1201 N. LaSalle - south | 2 |
| 822 N. Clark | 2 |
| 9 W. Walton | 2 |
| 1200 S. Indiana - #1 | 3 |
| 1200 S. Indiana - #2 | 3 |
| 123 E. Cermak | 3 |
| 1326 S. Michigan | 3 |
| 1411 S. Michigan | 3 |
| 2121 S. Prairie | 3 |
| 1101 S. Wabash | 4 |
| 1136 S. Wabash | 4 |
| 808 S. Michigan | 4 |
| 1616 E. 56th Street | 5 |
| 1035 W. Van Buren | 25 |
| 720 S. Wells | 25 |
| 801 S. Financial | 25 |
| 1001 W. Chicago/738 N. Morgan | 27 |
| 110 N. Carpenter - East | 27 |
| 110 N. Carpenter - West | 27 |
| 111 S. Peoria | 27 |
| 1140 N. Wells | 27 |
| 171 N. Aberdeen | 27 |
| 200 N. Green | 27 |
| 210 N. Carpenter | 27 |
| 727 W. Madison | 27 |
| 808 W. Van Buren | 27 |
| 854 W. Randolph | 27 |
| 904 W. Washington | 27 |
| 151 N. Franklin | 42 |
| 165 N. Des Plaines | 42 |
| 167 W. Erie | 42 |
| 200 E. Illinois | 42 |
| 243 E. Ontario | 42 |
| 303 E. Superior - North #1 | 42 |
| 303 E. Superior - South #1 | 42 |
| 303 E. Superior - South #2 | 42 |

| | |
|-------------------------------|----|
| 311 W. Illinois | 42 |
| 363 E. Wacker - #1 west crane | 42 |
| 401 E. Wacker - #2 west crane | 42 |
| 401 N. Michigan | 42 |
| 412 N. Wells | 42 |
| 451 E. Grand - West #1 | 42 |
| 451 E. Grand -East #2 | 42 |
| 465 N. Park | 42 |
| 530 N. La Salle | 42 |
| 625 W. Adams | 42 |
| 640 N. Wells | 42 |
| 8 E. Huron | 42 |
| 2330 N. Halsted | 43 |
| 2335 N. Lincoln - East - #1 | 43 |
| 2345 N. Lincoln - West #2 | 43 |
| 930 W. Altgeld | 43 |
| 1025 W. Addison | 44 |
| 3630 N. Clark | 44 |
| 508 W. Diversey | 44 |
| 801 W. Agatite | 46 |



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Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-11 DPD Delegate Agency Metrics

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1, 2017 to discuss the proposed 2018 budget.

Alderman Lopez asked DPD to provide a list of metrics that DPD uses with its delegate agencies (both industrial and housing).

Industrial

The Local Industrial Retention Initiative (LIRI) Program is a City of Chicago contract that funds non-profit organizations as delegate agencies to serve industrial businesses in distinct service areas, each focusing on one or more of the City's 26 designated Industrial Corridors. LIRI agencies provide counseling and support to industrial businesses; market and help businesses apply for City economic development programs; help to develop industrial sites; and ensure the vitality of the City's 26 Industrial Corridors by keeping DPD informed of capital improvements needs, available properties, and business trends.

In 2017, 10 organizations were awarded LIRI contracts. The annual LIRI Work Plan defines LIRI contract expectations, required deliverables, metrics, and due dates.

Business Consultations - Reported monthly

Business Consultations are the primary and essential LIRI activity. Each LIRI is required to perform and report a specific number of business consultations each month. In 2017, required consultations range from 28 to 270 per year, depending on the size of the LIRI's service area and contract award amount.

In accordance with their Business Database and Outreach Plan, the LIRI will contact every business in the Industrial Corridor(s) with the goal of having an in-depth consultation with each business. The purpose is to identify opportunities and barriers to growth, as well as needed City services and programs. Consultations also should include marketing TIF programs and/or marketing sites within the TIF area to current or prospective businesses, developers and investors, as applicable.

Outcomes - Reported quarterly

- Number of businesses that use TIFWorks including TIFWorks 50/50
- Number of property owners/businesses that use SBIF
- Number property owners/businesses that use funding programs other than SBIF or TIFWorks
- Number of available properties purchased or leased

Business Database and Outreach Plan - Due annually (February 8)

Complete the Business Database and Outreach Plan. List the industrial companies in project area. Define which are priorities for business consultations in 2017 and why.

Infrastructure Assessment - Due annually (February 8)

Provide a list of Infrastructure priorities in LIRI service area.

Real Estate List - Due twice per year (May 8 and November 8)

Complete the list of available Real Estate in LIRI service area.

Marketing - Due annually (March 8)

Maintain a website that includes DPD-provided information about LIRI program.

Housing

DPD has four types of housing programs for which it uses delegate agencies: (i) Housing Counseling Centers (HCCs), (ii) Foreclosure Prevention Programs (FPPs), (iii) Technical Assistance Citywide (TACIT); and (iv) Technical Assistance Community (TACOM). The metrics used to assess the various types are attached with the exception of TACIT. There are 18 citywide agencies in this category and no two are alike. The Department can provide detailed TACIT metrics to any aldermen that inquire about this broad scope of agencies and the services that they provide.

As always, please let me know if you have any further questions.

Housing Counseling 2017 Delegate Metrics

| | |
|--|------------------------------|
| DELEGATE AGENCY NAME: | |
| 2017 ACCOMPLISHMENT LOG - Housing Counseling Centers | |
| ACTUAL OUTPUT SUMMARY-Monthly Actuals | |
| Client Overview Report: Education and Counseling Activities | Proposed for 2017 |
| <i>Goal: Pre-Purchase Education on Topics such as: Budget, Credit, Affordability, Down Payment Assistance, Mortgage Options, Sub-Prime Lending and Home Buying and Closing Process</i> | |
| # of First-Time Homebuyer Education Workshops - 9 Topics | |
| (Financial Literacy, Credit Repair, Budgeting, etc.) | |
| # of Hours To Obtain Certificate | |
| # of Attendees | |
| # of Clients Receiving Certificates | |
| # of Clients Not Receiving Certificate | |
| | |
| # of One-on-One Pre-Purchase Counseling | |
| # Mortgage Ready in 90 days | |
| # Seeking Long-Term Pre-Purchase Counseling | |
| # Entered Lease Purchase Program | |
| # Withdrawn from Counseling | |
| | |
| # Purchasing (Mortgage Ready) | |
| | |
| # of Condo Purchasing Workshops: | |
| # of Attendees | |
| # of Workshops with CCLT and ARO | |
| # of Attendees | |
| | |
| Goal: Post-Purchase Counseling and Workshops on Topics such as: Refinancing Options, Mortgage Analysis, Tax Exemptions, Home Maintenance Programs and Awareness of Predatory Lending. | |
| # Workshops in Post-Purchase Education Counseling: | |
| Maintaining Property | |
| # of Attendees | |
| Financial Management | |

| | |
|---|--|
| # of Attendees | |
| Refinancing, Asst. for Mortgage Payments, Predatory Lending | |
| # of Attendees | |
| | |
| TOTAL PRE-PURCHASE WORKSHOPS/CLASSES | |
| TOTAL OF CLIENTS EDUCATED (ATTENDEES) | |
| TOTAL POST-PURCHASE WORKSHOPS/CLASSES | |
| TOTAL OF CLIENTS EDUCATED (ATTENDEES) | |
| TOTAL OF CLIENTS PROVIDED ONE-ON-ONE PRE-PURCHASE COUNSELING | |
| TOTAL CLIENTS SERVED | |
| DELEGATE AGENCY NAME: | |
| 2017 ACCOMPLISHMENT LOG - | |
| ACTUAL OUTPUT SUMMARY-Monthly Actuals | |
| HOMEOWNERSHIP COUNSELING SERVICES | |
| <i>Goal: IDIS Reporting Information</i> | |
| Income Levels: | |
| <30% of Area Median Income (AMI) | |
| 30-49% of AMI | |
| 50-79% of AMI | |
| 80-100% of AMI | |
| >100% AMI | |
| Chose Not To Respond | |
| Race of Clients: | |
| American Indian/Alaskan Native | |
| Asian | |
| Black or African American | |
| Native Hawaiian or Other Pacific Islander | |
| White | |
| American Indian or Alaska Native <i>and</i> White | |
| Asian <i>and</i> White | |
| Black or African American <i>and</i> White | |
| American Indian or Alaska Native <i>and</i> Black or African American | |
| Other Multiple Race | |
| Chose Not to Respond | |
| TOTAL | |
| Ethnicity: | |
| Hispanic | |
| Not Hispanic | |
| Chose Not to Respond | |
| TOTAL | |

| | |
|---|--|
| Other: | |
| Veterans | |
| People with Disabilities | |
| Female Head of Household | |
| <i>Goal: Meetings & Community Outreach</i> | |
| Meetings and Networking with Community/Related Professional Partners | |
| # of Meetings and Service Fairs with DPD | |
| # of Networking Events with Community/Related | |
| | |
| Wards Served: | |
| 1st Quarter: | |
| | |
| 2nd Quarter: | |
| | |
| 3rd Quarter: | |
| | |
| 4th Quarter: | |
| | |

Foreclosure Prevention Delegate Metrics 2017

| | |
|---|------------------------------|
| DELEGATE AGENCY NAME: | |
| 2017 ACCOMPLISHMENT LOG - Foreclosure Prevention Program | |
| ACTUAL OUTPUT SUMMARY-Monthly Actuals | |
| Client Overview Report: Education and Counseling Activities | Proposed for 2017 |
| | |
| Goal: Post-Purchase Counseling and Workshops on Topics such as: Refinancing Options, Mortgage Analysis, Tax Exemptions, Home Maintenance Programs and Awareness of Predatory Lending. | |
| # Workshops in Post-Purchase Education Counseling: | |
| Maintaining Property | |
| # of Attendees | |
| Financial Management | |
| # of Attendees | |
| Refinancing, Asst. for Mortgage Payments, Predatory Lending, Foreclosure Prevention | |
| # of Attendees | |
| <i>Goal: Foreclosure Prevention Counseling on topics such as: Foreclosure Laws and Timelines, Loss-Mitigation Options, Negotiating Work-Out Options and Assisting Homeowners to Make Informed Lending Choices.</i> | |
| Default Counseling/ Foreclosure Prevention (# of Individuals): | |
| Reinstatement | |
| Repayment | |
| Trial Loan Modification | |
| Permanent Loan Modification | |
| Forbearance | |
| Short-Payoff/Refinance | |
| Property Listed for Sale | |
| Short-Sale/Sold Property | |
| Deed in Lieu | |
| Keys for Cash | |
| Insufficient Income | |
| Partial Claim | |
| Working with Lender | |
| Closed for Other Reasons | |
| # of Seniors Counseled on Reverse Mortgages | |
| | |
| TOTAL POST-PURCHASE WORKSHOPS/CLASSES | |
| TOTAL OF CLIENTS EDUCATED (ATTENDEES) | |
| TOTAL OF CLIENTS PROVIDED ONE-ON-ONE DEFAULT COUNSELING | |

| | |
|--|--|
| TOTAL # OF FORECLOSURE PREVENTION CLIENTS SAVED | |
| TOTAL CLIENTS SERVED | |
| DELEGATE AGENCY NAME: | |
| 2017 ACCOMPLISHMENT LOG - | |
| ACTUAL OUTPUT SUMMARY-Monthly Actuals | |
| HOMEOWNERSHIP COUNSELING SERVICES | |
| <i>Goal: IDIS Reporting Information</i> | |
| Income Levels: | |
| <30% of Area Median Income (AMI) | |
| 30-49% of AMI | |
| 50-79% of AMI | |
| 80-100% of AMI | |
| >100% AMI | |
| Chose Not To Respond | |
| Race of Clients: | |
| American Indian/Alaskan Native | |
| Asian | |
| Black or African American | |
| Native Hawaiian or Other Pacific Islander | |
| White | |
| American Indian or Alaska Native <i>and</i> White | |
| Asian <i>and</i> White | |
| Black or African American <i>and</i> White | |
| American Indian or Alaska Native <i>and</i> Black or African American | |
| Other Multiple Race | |
| Chose Not to Respond | |
| TOTAL | |
| Ethnicity: | |
| Hispanic | |
| Not Hispanic | |
| Chose Not to Respond | |
| TOTAL | |
| Other: | |
| Veterans | |
| People with Disabilities | |
| Female Head of Household | |
| <i>Goal: Meetings & Community Outreach</i> | |
| Meetings and Networking with Community/Related Professional Partners | |
| # of Meetings and Service Fairs with DPD | |
| # of Networking Events with Community/Related | |
| | |

| | |
|----------------------|--|
| Wards Served: | |
| 1st Quarter: | |
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| 2nd Quarter: | |
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| 3rd Quarter: | |
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| 4th Quarter: | |
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DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: David Reifman
Commissioner
Planning and Development

CC: Deanne Millison
Mayor's Office of Legislative Counsel and Government Affairs

Date: November 6, 2017

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-12 SROs – 34th Ward

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1 to discuss the proposed 2018 budget.

Alderman Austin asked DPD to provide information on the status of the building at 111th and Wentworth.

Wentworth Commons, located at the corner of 111th Street and Wentworth is a 65,800 square foot, four-story building serving recently homeless families and individuals in the Roseland neighborhood of Chicago. Apartments range in size from studios to four-bedroom units and are blended throughout the building to create a sense of community. Wentworth Commons is the first multi-unit residential building to receive LEED certification in the Midwest for sustainable, green design that promotes a healthier living and working environment. The property was also honored with a sustainability award from the American Institute of Architects in Chicago.

- Completed in 2005.
- 51 apartments including 27 for formerly homeless families and 24 for formerly homeless individuals with special needs.
- Studio, two-bedroom, three-bedroom and four-bedroom apartments.
- Residents pay no more than 30 percent of their incomes on rent.

- Funded by: Community Development Block Grant loan from the City of Chicago Department of Planning and Development, along with funding from Low Income Housing Tax Credits.

The building passed its most recent physical inspection for compliance, but during its records inspection, several of its four-bedroom units were found to be \$9/month over the allowable rents. DPD is working with the property manager to bring the rents into compliance.

As always, please let me know if you have any further questions.



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: David Reifman
Commissioner
Planning and Development

CC: Deanne Millison
Mayor's Office of Legislative Counsel and Government Affairs

Date: November 6, 2017

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 54-13 DPD Deputy Commissioner Job Description

The attached information is in response to questions posed at our department's hearing on Wednesday, November 1 to discuss the proposed 2018 budget.

Alderman Mitchell, on behalf of the Aldermanic Black Caucus, asked for the Deputy Commissioner's job description.

Please refer to the attached job description.

As always, please let me know if you have any further questions.

Code: 9679
Exempt Classification

CLASS TITLE: Deputy Commissioner

CHARACTERISTICS OF THE CLASS: Under direction, directs and manages the activities of a bureau, division or a comprehensive area of operations in a city department; and performs related duties as required.

ESSENTIAL DUTIES: Plans and establishes division goals and objectives in compliance with department goals and mission statement; establishes operational policies and procedures; develops work standards and oversees the implementation of new or modified processes; prioritizes division workload to ensure assignments are handled expeditiously; oversees the work of unit managers responsible for supervising and evaluating the work of subordinate staff; reviews and approves reports ensuring quality and completeness; evaluates division operations and oversees the development and modification of policies and procedures to improve areas of deficiencies; analyzes and troubleshoots problematic issues relative to division activities and recommends alternative solutions; interprets department policies and procedures to staff; directs and coordinates special projects and studies; directs staff training and development activities; directs the coordination and preparation of the division's annual budget; supervises the preparation of operational and administrative reports summarizing division activities.

RELATED DUTIES: Serves as liaison with operating departments, governmental agencies and private consultants participating in collaborative projects.

MINIMUM QUALIFICATIONS:

Training and Experience. Graduation from an accredited college or university with a Bachelor's degree in Business or Public Administration, or a directly related field, supplemented by five years of progressively responsible managerial or project management experience, or an equivalent combination of training and experience.

Knowledge, Abilities and Skill. Considerable knowledge of management and supervisory principles and practices. Considerable technical knowledge pertaining to division operations. Considerable knowledge of policy development.

Ability to direct management staff. Ability to assess the effectiveness of division operations. Ability to establish division goals, objectives, policies and procedures.

Code: 9679
Exempt Classification

CLASS TITLE: Deputy Commissioner (Cont'd)

Considerable management skills. Considerable analytical skills. Excellent oral and written communication skills.

Working Conditions. General office environment.

Equipment. General office equipment including personal computers.

NOTE: While the list of essential duties is intended to be as inclusive as possible, there may be other duties which are essential to particular positions within the class.

February, 2005
City of Chicago
Department of Personnel